



Handbook Of Operating Procedures

UNIVERSITY RESEARCH COUNCIL

A. Description

The University Research Council (URC) is an academic technical committee of The University of Texas at Brownsville and Texas Southmost College (UTB/TSC).

B. Sanction

The Provost of UTB/TSC appoints the members of this committee and receives its minutes.

C. Duties and Responsibilities

The URC will serve as an advisory body to the Provost's Council to provide overall review and advice regarding strategic directions for research programs, policies, and procedures. Such programs and policies include:

- Sustaining and enhancing the research infrastructure.
- Priorities for resource allocation to the research enterprise.
- Strategic plans for the research enterprise.
- Policies affecting the research enterprise.
- Intra- and extramural research collaborations.
- Compliance with all policies, laws, and regulations affecting the research enterprise.

D. Membership

The membership shall consist of one faculty member from each college or school recommended by the dean of the school or college, non-voting faculty members identified by the Provost, a representative from Sponsored Programs, representatives from each of the research centers, one non-voting graduate student with research experience nominated by the University Graduate Committee, the Chief Information Officer as an *ex officio* member, and any other person identified by the Provost.

All faculty members will need to have experience in directing research/scholarly projects as evidenced by having served as PI's, Co-PI's, Program Directors, or equivalent.

The committee may, at its discretion, invite other individuals to attend meetings based upon their positions or expertise.



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E. Officers

The chair of the committee shall be elected from among the voting members. The term of office for the chair shall be three years, and he/she may be appointed for no more than two consecutive terms.

F. Meetings and Procedures

The chair shall convene the committee at least twice a semester during the fall and spring semesters or more as warranted. Recommendations shall be determined by consensus and shall be delivered to the Provost's Council.

G. Review

This policy will be reviewed after each legislative session (every odd numbered year), no later than December 31, by the Vice President for Academic Affairs.