

# BEST ALL-AROUND DEPARTMENT

## NOMINATION FORM

2004-2005

**Business Affairs Departments must self nominate. This form must be attached as the cover page of your submission.**

1. **Department Name:** \_\_\_\_\_

2. **Criteria:**  
Honors the department in the Business Affairs Division for demonstrating superior performance in all areas, including efficiency, customer service, community service and teamwork.

3. **Attachments:**  
Please attach all documentation as it relates to accomplishments of your department in relation to the criteria.

4. **Approval:**

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

Please send your nomination form to Tandy Suite 100 or by fax to 882-3868.  
Nominations should be turned in by **Friday, June 10, 2005, no later than 5:00 p.m.**